

November PTF Meeting: Cornerstone Christian School

Attendees: Kelly Friesen, Elizabeth Mayberry, Chelle Valivaara, Shiree King, Jessica Knebel, Amy Pfortmiller, Teri Lynn Schrag, Sarah Milligan, Krystal Hartmann, Haley Lester, Denise May, Becky Newman, Deanna Volker, Tami Wittrock, Andrea Pfahl

Meeting began at 7:04pm

- Financial Review: Shiree King gave an update on the current finances of the PTF. \$500 was received from Kroger from their incentive program. Family Fun Nights and Beyond the Bell have also generated revenue in the last two months. Missionary Mania brought in a total of \$4,722.63 (higher than previously reported) and still needs to be sent to the missionary families.
- Prior Meeting Minutes Review: Tami Wittrock proposed minutes to be approved from the month of October, highlighting the new Community Coordinator position and upcoming events and school needs. Becky Newman moved to approve, and Elizabeth Mayberry seconded the motion.
- Review of Bylaws: Chelle Valivaara called for a motion for approval to adopt the proposed Bylaws. Haley motioned for approval, and Jessica Knebel seconded the motion. The Bylaws will now be submitted to school board for approval.
- PTF Structure & Organization: There is be a new check out system in place for our PTF supplies in the storage room. Elizabeth Mayberry is also working on creating PTF Handbooks for each event to help streamline them from year to year.
- Post Event Analysis:
 - Beyond the Bell- We are in need of pictures from these events if anyone has some, please email to PTF.
 - Missionary Mania- We are looking for ways to get high schooler more involved next year. Teri Lynn Schrag mentioned the idea of adding the events to high school announcements and posting signs by drinking fountains.
 - Food for Parent Teacher Conferences- We were made aware that some teachers were unable to find the time to eat during conferences. Teri Lynn Schrag suggested setting up a little earlier so teachers could get food beforehand. Sarah Milligan shared the idea of doing sack dinners delivered to the teachers.
 - Family Fun Movie Night- We had a total of 102 in attendance and a total of \$106 profit from the snack bar. Another outdoor movie night will be planned for spring.

Monday, November 2, 2020

- Playground Cleanup- We are in need of wood chips for the playground to provide safety for the kids. Sidewalk clean up is still an ongoing need for the school throughout the year.
- Upcoming PTF Events :
 - November 10 & 30- Beyond the Bell: Teri Lynn Schrag shared the need for a better pick up system to ensure the safety of the kids. Chelle Valivaara said she would work on this.
 - November 18-Thanksgiving Meal: Becky Newman will put out sign ups on Friday. We are in need of 40-50 volunteers and servers will need to wear masks and gloves. We are still waiting to hear from caterers.
- School Needs:
 - We are still in need of an incentives coordinator to help promote and organize our current incentive programs (AmazonSmile, Bakers, and Box Tops).
- New Ideas:
 - Sarah Milligan shared the idea of Bellevue Gives held in the fall.
 - Sarah Milligan shared a fundraiser idea for Janet's Jungle, which sells Easter Lily's and Poinsettias for a 30% profit back to the school on every order.
 - Chelle Valivaara shared the idea of having a Cookie & Cocoa event after the Christmas Concert in December.
 - Chelle Valivaara shared the idea handing cards out during school pick up to have families write encouraging notes to teachers and staff.

Tami Wittrock motioned to close the meeting and Jessica Knebel seconded the motion. Meeting adjourned at 8:25pm.