

September PTF Meeting: Cornerstone Christian School

Attendees: Theresa Robertson, Joni West, Kelly White, Krystal Hartmann, Andrea Pfahl, Jessica Arenas, Ashley Erickson, Jon Hood, Roy Smith, Shawna Manning, Erica Hike, Kelly Friesen, Jennifer Talarico, Becky Newman, Sara Hess, Becky Libby, Matthew Milligan, Sarah Milligan, Haley Lester, Shiree King, Tami Wittrock, Teri Lynn Schrag, Chelle Valivaara, Karen Baardson, Elizabeth Mayberry, Jessica Knebel, Mario Hernandez, Sussire Hernandez

Meeting began at 7:07pm

- Financial Review: Shiree King explained & proposed the 20/21 budget based on prior years. Changes made were additional \$100 for Teacher Appreciation and additional \$450 for Back to School Picnic. Roy Smith moved to approve and Krystal Hartmann seconded the motion.
- Prior Meeting Minutes Review: Tami Wittrock proposed minutes to be approved from the months of February, July and August. Roy Smith moved to approve and Erica Hike seconded the motion.
- Review of By-Laws: Chelle Valivaara highlighted the newly revised Mission & Vision statements, along with the adding of the 5th board position of Community Connector. Krystal Hartmann was suggested to serve as Community Connector. These by-laws are currently in the review stage and will be voted on in October to submit to the School Board for approval.
- New Idea Submission Process: New ideas will now be submitted in writing to the PTF board to be reviewed. The follow questions will serve as guidelines for possible implementation.
 - How does it fit with PTF mission and vision?
 - What need(s) does it fulfill?
 - What resources and commitments are required?
- Post Event Analysis Process: PTF sponsored events will each be taken through a review process to ensure it fulfilled its purpose and met intended needs. The following question will serve as guidelines.
 - Did it fulfill PTF mission and vision?
 - Was it worth the resources that it took?
 - What worked well? What needs improvement?
- Post Event Analysis of Back to School Picnic: Haley Lester (Coordinator) shared an overview of the event. Things that went well included not a lot of excess water and

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materials that were left over as well as great greeters at PTF booth and volunteers that took new families to meet teachers. Things that need to be improved are adding a few more volunteers, maybe adding a few small actives for kids to do, PTF possible purchasing a small gift (free cone) for elementary teachers to give away to students. Matthew Milligan suggested maybe giving away frisbees to serve as both a gift and activity.

- Upcoming PTF Events & Coordinators:

- September 21- Family Fun Skate Night: Karen Baardson shared upcoming events. Jennifer Talarico recommended more advertising along with making aware to the families of the money that the school receives from these events to maybe gain more involvement.
- October 5-9 - Missionary Mania: Krystal Hartmann and Andrea Pfahl shared a brief overview of the revised event that will replace Penny Wars to help support our missionaries.
- October 15- Food for Parent-Teacher Conference: Becky Libby will be sending out sign ups soon and is in need of more set up volunteers.
- October 23- Family Movie Night: Movie is yet to be determined.
- November 18-Thanksgiving Meal: Becky Newman will send out Sign Up Genius the 1st week of November.

- School Needs:

- We are still in need of an Incentives Coordinator to oversee our electronic fundraisers (Box-Tops, Baker's, and Amazon Smiles).
 - We are still in need of Pre-K, 5th, and Middle School room parents.
 - We are in need of volunteers to help with playground and sidewalk clean up at the school (quarterly).
- NEW Idea Introduction of Craft Fair: Erica Hike presented an overview of a possible new event to serve as a fundraiser this year for Cornerstone. This one-day event would include: artisans, vendors, and a junior artisan room to showcase Cornerstone students' gifts/talents. Date is yet to be determined.
- Possible Fundraiser Idea Submitted: Becky Libby shared that Mr. Rudd suggested the idea of yards signs to be purchased by PTF and rented by parents. We already have a current contact that would be willing to make the signs. This idea now be submitted through the new ideas process.
- PTF T-shirts: Shiree King has them available for purchase for \$10.

Elizabeth Mayberry motioned to close the meeting and Haley Lester 2nd the motion. Meeting adjured at 8:53pm.