

February 1, 2016

PTF Meeting Minutes

7 PM

Attendees: Teri Lynn Schrag, Anne Thrasher, Becky Libby, Jen Floyd, Joy Schulz, Eileen Guyon, Sheli Rice, Roy Smith, Eve Salvati, Paula Nordby, Caroline Rice

I. November 2 Minutes Adopted.

III. Ministry Update

A. Box Tops: You can register online as individual families. Jen Floyd and Danielle Pint are Box Top coordinators for CCS. Jen Floyd will get more information on registering for Box Top drawings online ("Bonus Box Tops"). CCS recently received over \$500. Jen Floyd will send Mrs. Schrag a blurb about February 14 deadline for Box Top bonuses and online registration.

B. Eileen will do Hy Vee receipts (September-December of each year). She will talk to Target about whether there is still time to collect this year and what they will be doing next year. Dyea Rowland will do Our Family labels. Amazon and Target Red card reminder email to parents. What about putting it on Volgistics for volunteering? Sheli asked if we can put it in March newsletter. Sheli will draft.

Next year: Eileen Guyon will coordinate these fundraising/shopping opportunities.

C. Meals ministry: Becky Libby. Now called the "Meals and Care Ministry." Meals and collecting groceries. Also have given out gifts cards for groceries. Johnson family is now doing well and will let us know if they need anything else. Several families being served with details remaining private. Now helping a family who lost a daughter. We will provide breakfast foods for family and guests. Becky Libby and Roy Smith will shop and deliver.

D. Spirit wear: close to introducing a website. Will be able to order direct. Embroidered and print. CCS will get a portion of the profit. We set price above the company's price.

E. Feedback on Christmas teacher gift lists: request to put online. Ann Atwood offered to put teacher requests on spreadsheet. Perhaps we can circulate the list next year to parents. Mrs. Schrag: at Christmas program, some schools do a love offering for teachers and staff. Joy: Penny wars for teachers and staff next year? Becky Libby: PTA could buy gifts for classroom that students and teacher can open at Christmas party. Book drive: teacher wish lists (Paula will do in spring.)

Becky and Roy: Middle School Christmas party a success (for teachers and students). High School breakfast first day of finals also a success (Melissa Baxter and Tina Haeder organized.) Don't forget chocolate bars for seniors during finals week.

Thanksgiving Lunch was success. Hy Vee was great. Made it much easier for parent volunteers. Mrs. Schrag has heard nothing negative about the event from either campus. Childcare was also a benefit to parent volunteers. Add to Volgistics: category to provide babysitting.

Elissa Vilter did Pastor's Appreciation Luncheon and will also do Teacher Appreciation luncheon.

#### IV. New Business

A. Parent/teacher conferences: Becky Libby will send out sign up genius for food for teachers during parent/teacher conferences. Mrs. Schrag: need volunteer servers at Middle School/High School. Also provide food early. Need enough people to clean up quickly at both campuses. Bring containers for people to take home leftovers. Conferences run from 2-7 pm. Forgotten lunches cabinet for leftovers. Have food delivered by noon.

Snapshots of PTF: put out at Parent/Teacher conferences. Paula Nordby will collect posters and put up on Wednesday, Feb 10. Paula will email volunteers.

Ann Thrasher will email PTF contact list to Joy by February 10 list to distribute at Parent/Teacher conference.

B. Graduation: Sign up genius for hospitality (cake, punch, and servers). Graduation will be at Beautiful Savior: May 22. Ann will call Amy Strong about organizing.

V. Ann's updates: We will not have a PTF checking account. Expenses still goes through CCS office. Jamie Schuler works with Joya to find out our balance.

Gift for T!LC: Artist-inspired bench for church out front. PTF would match parents' gift. Church could work with artist on design of bench. Estimate would be around \$2000 total.

Ann Thrasher will discuss with church about what their wishes are.

Caroline: motion to allow Ann to explore with T!LC offering a gift to church on behalf of CCS and PTF. (Paula seconds): (Motion carried.)

Volgistics: 144 families registered/50 not. 75% participation. But many families are volunteering who are not on Volgistics.

VI. Paula on book fair: Books will be delivered at middle/school high school a week before the concert: we will have teachers and parents preview nights.

Barnes and Noble book fair: have at a different time because it is only offered at the store. Coffee and book fair night in fall for middle school/high school at Barnes and Noble. Sales run online for two weeks. Target date: November. Paula will coordinate.

Mrs. Schrag will check with Mr. Hood about a day/evening for a preview at Middle school/High school. Ann: should we set up outside if its nice out?

Three sale dates: Thursday, April, 14<sup>th</sup> at elementary (3-5:30 pm)

April 15 at Salem Baptist (Spring Concert)

April 18 at Christ the King (Middle School play)

Joy: motion (Roy second): PTF will spend up to \$100 each on bouquets for Christ the King and Salem Baptist for Sunday services after book fair. (motion carried.)

VII. Mrs. Schrag update: pray for the new Walkathon team. They have a lot to do in a short amount of time.